



## Position description

<b>Position:</b>	Intern – Property Development	<b>Location:</b>	Baker Street, London
<b>Hours:</b>	09:00 – 18:00 Monday - Friday	<b>Travel:</b>	Within Greater London
<b>Reports to:</b>	Business Development Director	<b>Start date:</b>	Immediate

### About Apex

A privately owned company based in Baker Street London, Apex Housing Group specialises in property management and social housing solutions plus property and airspace development.

Established in 2008 as Apex Housing Solutions, we've grown steadily to provide housing services to local London authorities and work closely with Brent, Barnet, Camden, Royal Borough of Kensington and Chelsea, Haringey, Lewisham, Ealing, Hackney, Merton and Tower Hamlets boroughs.

In addition we provide property letting solutions to corporates, tenants and over 200 landlords, many with property portfolios in the hundreds. We lease and fully manage properties, providing landlords with guaranteed rent, no management fees, hidden charges or void periods.

We also redevelop existing, and construct new, residential apartments, plus we're an industry leading builder of new homes on unused 'airspace' above residential and commercial building rooftops. Apex Airspace Development is pioneering the conversion of untapped rooftop spaces into high quality apartment living. New apartments can be developed using off-site modular construction, minimising disruption to existing tenants and the local neighbourhood. Through our airspace developments we enhance each building's façade, unlock property values for owners, and help address London's housing shortage.

### The role

An exciting Property Intern opportunity has arisen for those interested in the UK property development market and joining our highly experienced and growing team.

Apex is looking for an Intern to work on airspace developments to help drive the success of these projects. It is a hands on role and involves all aspects of new development ventures from researching development sites in London, collecting relevant information, visiting prospective sites and clients with the Business Development Director, assisting with writing business plans, plus dealing with architects, developers, builders, private landlords, local councils, planning departments and financial institutions.

### The candidate

The Intern will assist the Project Manager and Business Development Director – giving you the opportunity to gain hands on experience. The ideal candidate will be enthusiastic and eager to learn. You will have excellent communication skills, and the ability to multi-task and problem solve. The capacity to be adaptable within a changing environment is key. A degree in **Housing, Construction, Engineering or Architecture** is required. Knowledge of the property and building sector is preferred. Apex is looking for a team player who is not afraid to work independently when required, and use their own initiative.

### Commencement

The internship will commence straight away and last for a minimum 3 months, with the possibility to move to a permanent position.

### Benefits

Up to £329 per week